



SHE LEADS PROGRAMME MANAGER

Location:	Walewale North East,
Application Deadline:	27-November-2024
Type of Contract:	Service Contract
Languages Required:	English
Starting Date:	
<i>(Date when the selected candidate is expected to start)</i>	02-December-2024
Contract Type:	Contract
Level	Managerial

About Us

Songtaba is a women's rights advocacy organization committed to securing the basic rights for women and children. Songtaba works in Northern Ghana. The mission of Songtaba is to work with poor women and children in identifying the root causes of their impoverishment and addressing them in a rights-based manner. Core of the mission of Songtaba is working with very excluded women in our communities (women who have been accused as witches and banished to live in camps settlements), persons with disabilities, women smallholder farmers to have long term access to productive resources, girls and their networks in protecting them from all forms of violence including child/force marriages and young women by supporting them to develop alternative livelihood skills.

Scope of Role:

Songtaba is seeking the services of a project manager to lead the implementation of the She Leads Programme in the North East Region of Ghana. The She Leads Programme is a five-year strategic partnership and multi-country programme in the North East Region in partnership with Plan International Ghana to promote girls' leadership and participation in decision making in formal and informal institutions in Ghana.

Reports to: Head of Programmes

Objective Of the Position

The objective of this role is to provide leadership and facilitate effective implementation of the programme in the North East Region.

Role, Responsibilities of the Project Manager

- Shall coordinate and lead implementation of the programme activities and build strong relationship with project partners in the community and districts as well as the region.
- Shall work with community and district stakeholders to propel the intended impact.
- Shall provide timely reports and updates on programmatic activities and ensure that the project's scope is delivered.



(Securing Basic Rights for Women and Girls)

- Shall support in the development/revision of work plans and budgets to ensure that planned outcomes are achieved.
- Shall facilitate a good relationship with Plan International Ghana and build donor confidence.

Required Skills or Experience

- Bachelor's degree in relevant field (e.g., non-profit management, social sciences/business, social work, etc)
- Advanced degree in a related field is preferred
- Minimum Work Experience: 3-5 years in management of development/donor projects
- Proven track record of success in leadership roles.

Essential Qualities

The Project Manager shall have the following essential qualities.

- Good writing skills and ability to write and submit timely but accurate project reports.
- Strong leadership and management skills.
- Excellent communication and interpersonal skills
- Excellent People Management skills and experience.
- Strategic thinking and planning abilities.
- Donor Management experience and expertise
- Collaboration and partnership-building skills.
- Adaptability and flexibility.
- Familiarity with technology and data management.
- Adaptability and resilience.
- Team building skills.
- Ability to initiate and work on a task independently with minimum supervision.

Language Requirement

In addition to English, the Project Manager should be able to speak Mampruli or Dagbani. PLEASE NOTE that, apart from English language, the desire for speaking any local languages is not a mandatory requirement.

How To Apply

If you meet the above requirements submit your application (Cover Letter), CV and copy of certificate to the address below;

The Executive Director

Songtaba

Post Office Box TL 1957

Tamale

Through applications@songtaba.org. The Title of the job advert should be clearly written in the address line.



Deadline for Submission of applications Wednesday, 27th NOVEMBER, 2024

Note: We encourage women to apply and only Shortlisted Applicants will be contacted.

Disclaimer: Songtaba does not recruit its staff through any third party and will never demand for payment from any applicant to recruit them. The organization grants equal opportunities to all.

Salary

- Attractive